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LOGISTICS SERVICES DIVISION
WEEKLY REPORT
PERIOD ENDING 21 MARCH 1984

I. Progress Report on Tasks Assigned by the DCI/DDCI:

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No items this reporting period. 

II. Items/Events of Major Interest:

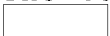
a. Quality of Life: A blue-gray antimicrobial carpet was installed in all elevators in the Headquarters Building during the weekend of 17/18 March 1984.

Wallpaper installation is scheduled to commence in the Office of Medical Services on the evening of 20 March, and completion by Friday, 23 March, is expected by the contractor.

Vinyl composition tile in a medium cork color has been ordered for all ground floor corridors. The same tile in paprika is on order for the basement "C" elevator area.

Wall covering to go over the existing but damaged and soiled blue vinyl in the basement "C" elevator/exercise class area has been specified to Procurement Division, OL, for RFP purposes. 

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b. DCI Portraits: Mr. Casey will have a sitting session with Everett Kinstler in April. Mr. Turner will sit for Cedric Egeli in May. Rosamond Westmoreland, formerly of the National Portrait Gallery, will be restoring the portraits of Messrs. Hillenkoetter, Raborn, Vandenberg, Smith, and Helms to correct new problems caused by their previous location in the 1F Corridor. The total cost of the restoration will be \$2,650.00. 

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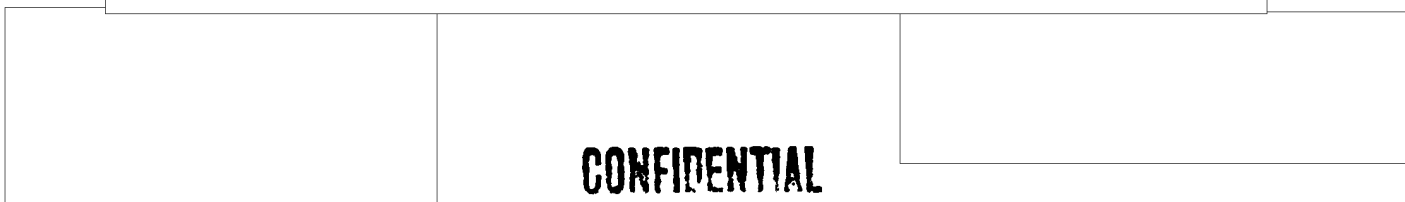
c. Transportation: Special van transportation is being provided for the Near East and South Asia Division from 18 March through 2 April 1984. 

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e. Work Completed by Allied Maintenance: Allied Maintenance has completed the following work during the past week:

- Stripped floors of three of four elevator lobbies - First Floor.
- Stripped floor of J Corridor - First Floor.
- Stripped floors of the 1C and 1F Corridors between intersections with J Corridor to the Cafeteria concourses.

Stripped floor of old wax which has built up on the front of the steps in the Main Lobby.

f. Planter Barricades: The contractor will be unable to deliver all planters as scheduled. The revised schedule calls for delivery of four planters for the Northeast Entrance on Friday, 23 March, and delivery of eight plants for the Southwest Entrance on Monday, 2 April.

g. Hydraulic Barricades: Drawings for the installation of hydraulic barricades on the Headquarters compound were completed and sent to the Domestic Security Branch, PTAS/OS, on 16 March 1984. OS will forward the drawings to Delta Scientific Corporation with a request to provide a cost proposal for the installation work.

i. Space Problems at Ames Building: Representatives of ADS and the Office of Information Services (OIS) met on 15 March to discuss OIS space problems on the third, eighth, eleventh, and twelfth floors at Ames Building. ADS has concluded that OIS has sufficient space but that it needs to be better utilized.

j. Wang Installation: This past weekend the Electric Shop worked overtime to complete electrical work in Room 1B04 for Wang installation for the Office of Communication.

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25X1 k. [] Building Backfill: Scheduling of the
 Electric and Alarm Shops to relocate a critical power line and
 adjust a transmission line on the same day has to be done in
 order to maintain integrity of the 7C25 vault which contains
 classified material. After this has been accomplished,
 carpenters can proceed with installation of a new wall and the
 Sheetmetal Shop can then proceed with installation of expanded
 25X1 metal in the wall. This space is for the Comptroller, DCI. []

Preliminary plans have been approved for the move of
 the Office of Legislative Liaison to Room 7B18, Headquarters
 Building.

25X1 Revised furniture plans are being prepared for the
 approval of the Office of Soviet Analysis prior to their
 relocation to the 4E Corridor of Headquarters Building. []

25X1 1. Work Stations: Approximately 50 work stations were
 relocated within [] Building for OSO on 13 and 14 March, and
 22 work stations were delivered and set-up there for the same
 25X1 office on 15 March 1983. []

25X1 m. Carpeting: On 17 March 1984, 170 square yards of
 carpet were installed in Room 3G03, Headquarters Building, for
 the Office of Global Issues. []

III. Significant Events Anticipated During the Coming Week:

25X1 No items this reporting period. []
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Chief
 Logistics Services Division

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